



# Personal Protective Equipment Policy

It is the policy of Doctore On Track Training Services Ltd to ensure that all personnel engaged in training and assessment are provided with suitable Personal Protective Equipment (PPE) relevant to the undertaking of their respective role.

The Company shall ensure that any candidate undertaking a course or assessment with Doctore On Track Training Services Ltd are wearing the correct PPE for the environment once it is established that the risk presented by the work activity/environment cannot be adequately controlled by other means. This PPE is provided Free Of Charge.

The minimum requirement for all Doctore On Track Training Services Ltd's Trainer / Assessors and candidates shall be to comply with Network Rail's policy of wearing:

- safety helmet
- appropriate high visibility clothing
- and safety boots

Additional PPE shall be worn as necessary and in line with the required activity i.e. safety glasses, gloves etc.

It is the intention of Doctore On Track Training Services Ltd to ensure, through the proper use of Plant and Equipment, that all risks are reduced to a minimum. Doctore On Track Training Services Ltd shall provide sufficient information, instruction and training on the correct use of the Plant and Equipment and the reasons for its requirement to ensure the Health and Safety of its staff and where necessary the candidates.

The Company requires all personnel to comply with this policy and to only use PPE in accordance with the manufactures instructions and in accordance with the risk assessments for the activities during which PPE is designed to provide protection for. OTP/F/020 PPE Issue Form.

Individuals must only use PPE if fully trained in its use and must also store, clean and maintain PPE appropriately, or if it's no longer serviceable or damaged to return it so a replacement can be issued.

The implementation of this policy requires the total co-operation of all personnel at Doctore On Track Training Services Ltd. Any persons found to the disregarding this policy may be subject to disciplinary action or refused from a training course or assessment.

Signed

A handwritten signature in black ink, appearing to be "KAB", written over a horizontal line.

Managing Director  
31<sup>st</sup> December 2024